



KDRS SYSTEM TRAINING FALL 2015

Free training is again being offered for those interested in learning more about the Setoff Program and Setoff's web-based system, KDRS. Training will be very similar to last year.

Each session is three (3) hours in length. Except for Wichita, sessions will begin at 9:00 A.M. **Wichita begins at 10:30 A.M.** A cafeteria and vending machines are available at all sites.

Please note: the location is different for Iola this year. Also, we've added Dodge City for 2015. Some locations will have Wi Fi available. Training session dates, times, and locations are listed below.

Click here to register: [Setoff Program Training Registration](#)

If you register and must cancel, please notify KSSetoff@da.ks.gov, so we can remove your registration.

Introductory training will include the basic concepts of the Setoff Program and how to get started using the KDRS program. This information is also available on Setoff's website at <http://admin.ks.gov/offices/chief-financial-officer/setoff-program>.

Additional training will include web-browser functions, user manual, search screens, agency information, general awareness of the different links within the records, tax match process, and more.

We want to answer your questions. It is best to have a specific situation in mind in order to get the best answer. In some cases, that will require the debtor's SSN. Due to confidentiality, we may need to address some of your questions privately.

Seating is limited. When classes are full, they will be removed from the registration site. Please contact KSSetoff@da.ks.gov if you are having trouble getting registered.

DATES, TIMES, AND LOCATIONS

Sept 17 – Wichita 10:30 A.M.–1:30 P.M. (***Note time change for this session***)
Lionel D. Alford Branch Library
3447 S Meridian

[Wichita Lionel D. Alford Branch Library](#)

Parking: In front of building
Wi Fi: Available

DATES, TIMES, AND LOCATIONS (cont.)

Sept 29 – Salina 9:00 A.M. – Noon Highway Patrol Training Academy
Highway Patrol Training Academy
2025 E Iron
Troop J Administration Building Class room 37

[Highway Patrol Training Facility](#)
[Campus Map Highway Patrol Training Academy](#)

Parking: If you need handicap parking***, please select handicap parking when registering*** or send email to KSSetoff@da.ks.gov. Parking is provided in the large parking lot next to Iron Avenue and down the hill from Building J. Building J is in back (west) of the country club and has a circle drive in front of the entrance. On Google Maps, this is the bright white building southwest of light blue country club pool. From the parking lot, walk up the hill past the first building and then to building J. The reception desk is at the front door (in front of circle drive). You must sign in and out at the reception desk.

Wi Fi: None

Oct 15 – Iola 9:00 A.M. – Noon (***) Note new location for this session(***)
Allen County Community College
1801 N Cottonwood
A-27 Main Building

[Allen County Community College](#)

Parking: Around the Main Building
Wi Fi: Available

Oct 20 – Kansas City, KS 9:00 A.M. – Noon
Wyandotte Co Health Dept.
619 Ann Avenue
Auditorium 3rd Floor

[Wyandotte Co Health Dept](#)

Parking: Parking behind building and east side of building. Parking entrances are on Barnett and Ann. Avenue. Parking is \$1.00 per hour.

Wi Fi: None

Oct 21 – Emporia 9:00 A.M. – Noon
Flint Hills Technical College
3301 West 18th Avenue
Main Building Conference Room C

[Flint Hills Technical College](#)

Parking: Gravel lot. Southeast corner behind building.
Wi Fi: Available

DATES, TIMES, AND LOCATIONS (cont.)

Oct 29 – Topeka 9:00 A.M. - Noon
Eisenhower State Office Building (ESOB)
700 SW Harrison (Entrance to the Building is off of 7th Street)
4th Floor, Auditorium B

[Eisenhower Building](#)

Parking: 4 hour Visitor parking across the street from Entrance. Metered parking and parking garages on Jackson Street and 8th Street.

Security Desk: Visitors are required to sign in for a visitor's badge at the Security Desk in the ESOB lobby. State employees can use State employee badge to enter the building.

Wi Fi: Available

Nov 9 – Dodge City 9:00 A.M. – Noon
Dodge City Community College
2501 N. 14th Ave
Board Room Student Union

[Dodge City Community College](#)

[Campus Map Dodge City Community College](#)

Parking: Off of N. 14th Ave.

Wi Fi: Available.

Nov 10 – Hays 9:00 A.M – Noon
Ft Hays State University
600 Park Street
Memorial Union 700 College Drive
Trails Room Rm 217

[Ft Hays St University](#)

[Campus Map Ft Hays St University #305 Q9](#)

Parking: In lots A-1 or A-2, directly across from the Union.

Wi Fi: Available